September 17, 2008

Dear Colleagues and Students:

The continued growth of the undergraduate research program is critical not only to quality educational experiences, but also to developing students as future leaders for agricultural, food and life sciences. This letter outlines three opportunities that are available for undergraduate research funding.

1)  **AFLS Undergraduate Research Funding** (all students in AFLS College may apply)
2)  **SURF** (all UA students may apply)
3)  **Honors College Undergraduate Research Grants** (all Honors students who meet SURF guidelines may apply)

**1) AFLS UNDERGRADUATE RESEARCH FUNDING**

This letter is a call for proposals for undergraduate research projects and creative endeavors. Twenty (20) projects ranging from $500 to $1,000 will be selected this year. The student does not have to be in the honors program to apply for these funds but must have at least a 3.00 GPA.

To be considered for an undergraduate research project, you must submit a brief proposal of no more than 5 double spaced pages describing the proposed research. The proposal must include the following components:

1. rationale for the proposed research
2. research methods to be used
3. description of budget needs
4. proposed avenue for publishing research findings
5. a one page resume of the mentor and student.

Additional guidelines are attached.

This proposal should be submitted to the Associate Dean's office (AFLS E108) by **4:00 p.m. on Thursday, October 23, 2008.** Paper or electronic copies are accepted. Please send your electronic files to calessi@uark.edu.

**2) STUDENT UNDERGRADUATE RESEARCH FELLOWSHIPS (SURF)**

The Arkansas Department of Higher Education (ADHE) sponsors SURF funding for Arkansas students to encourage in-depth research projects in the student’s specific field of study.

To be eligible, students must:

- have completed at least 30 hours or more of credit toward their degree at time of funding,
- have earned at least a 3.25 GPA,
- be US citizens or permanent resident aliens,
- be working on a thesis or other research project

Students do not have to be members of the Honors College to compete for SURF grants.

For more information, students should contact Dr. Suzanne McCray in the Honors College Office at 575.7678 or review the SURF web site at:
NOTE: A letter of financial support from the Dean’s office (AFLS E108) must be submitted along with the SURF proposal. All students who wish to submit this grant must come by the Dean’s office for a signature and the letter. It is best for students to not wait until the last minute for the signatures.

SURF and Honors College Undergraduate Research Grants are due in the Honors College Office (ADMN 418) by 4:00 p.m. on the following days:

- Arts, Architecture, and Humanities: Wednesday, October 22, 2008
- **AFLS, WCOB, Education, Social Sciences**: Thursday, October 23, 2008
- Science and Engineering: Monday, October 20, 2008

3) **HONORS COLLEGE UNDERGRADUATE RESEARCH GRANTS**

All students who are in the Honors College may also submit a proposal for Undergraduate Research Grants. International honors students are eligible for the Honors College Undergraduate Research Grant.

**Proposals for the Honors College Undergraduate Research Grants should be submitted by 4:00 p.m. Thursday, October 23, 2008, in Admin 418.**

For more information, students should contact the Honors College Office at 575-7678.

Sincerely,

\[Signature\]

Donna L. Graham
Associate Dean
GUIDELINES FOR DBCAFLS UNDERGRADUATE RESEARCH PROPOSALS

1. All proposals will be developed following SILO/SURF guidelines with the following exceptions:
   
a. The college will not pay student/faculty wages, salaries, or stipends.
   b. Only students enrolled in the Bumpers College will be funded.

2. The deadline for college undergraduate research proposals will be no later than 4:00 PM, Thursday, October 23, 2008.

3. Proposals will be reviewed by a committee whose decisions will be determined within three weeks after the proposal submission deadline. The committee shall consist of CAFLS faculty selected by the Associate Dean for Academic Programs.

4. Grant money approved for the student project will be forwarded to the faculty mentor’s department by the CAFLS business office.

5. All monies approved for the undergraduate research should be spent by May 15 following the October award. If circumstances prevent this expenditure, an email justifying the need for carryover of the funds should be submitted to the Dean’s office by May 15.

6. Students are encouraged to submit their undergraduate proposals for SILO/SURF funding.

7. End of project reports will be due by May 15 to the CAFLS Dean’s office summarizing the project and how the funds were expended. The format for the report should follow those used in the Discovery publication. Failure to complete the report will prevent future funding considerations for the mentor and future students.